

**City of Stayton
Budget Committee Minutes
May 12, 2025**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:01 P.M.

Time End: 9:14 P.M.

MEETING ATTENDANCE LOG

BUDGET COMMITTEE		STAYTON STAFF
Brian Quigley	Denise Busch	Julia Hajduk, City Manager
Steve Sims	Damian Centanni	Alissa Angelo, Assistant City Manager
David Patty	Luke Cranston (joined at 6:35)	Gwen Johns, Police Chief
Jordan Ohrt (joined at 8:17)	Leonard Hays	Barry Buchanan, Public Works Director
Ken Carey (absent)	Jonathan Penrice	Janna Moser, Library Director
Luke Bauer (absent)	Brent Walker	James Brand, Finance Director
		Jennifer Siciliano, Community & Economic Development Director
		Randi Heuberger, Assistant Finance Director
		Melanie Raba, Administrative Special Projects

AGENDA	ACTIONS
REGULAR MEETING	
Election of Chair and Vice-Chair	
a. Election of Chair	<p>Motion from Steve Sims, seconded by Leonard Hays, to appoint Denise Busch as Chair of the Budget Committee.</p> <p>Denise declined.</p> <p>Motion from Jonathan Penrice, seconded by Brian Quigley to appoint Damian Centanni as Chair of the Budget Committee.</p> <p>Yes: Quigley, Sims, Patty, Busch, Centanni, Hays, Penrice, Walker No: Motion passed 8:0.</p>
b. Election of Vice-Chair	<p>Motion from David Patty seconded by Denise Busch, to appoint Brian Quigley as Vice-Chair of the Budget Committee.</p> <p>Yes: Quigley, Sims, Patty, Busch, Centanni, Hays, Penrice, Walker No: Motion passed 8:0.</p>
Approval of Minutes	
a. May 15, 2024 Budget Committee Meeting	<p>Motion from Denise Busch, seconded by Brian Quigley, to approve the minutes of the May 15, 2024 Budget Committee meeting as presented.</p>

	<p>Yes: Quigley, Sims, Patty, Busch, Centanni, Hays, Penrice, Walker</p> <p>No:</p> <p>Motion passed 8:0.</p>
Public Comment	None.
<p>PUBLIC HEARING</p> <p>Proposed Use of State Shared Revenues (i.e. liquor, cigarette, gas tax, and state shared revenue)</p> <p>a. Opening Statement</p> <p>b. Staff Report</p> <p>c. Open Public Hearing</p> <p>d. Public Testimony</p> <p>e. Close of Hearing</p>	<p>Damian Centanni read the opening statement.</p> <p>Mr. Brand reviewed the staff report.</p> <p>Damian Centanni opened the hearing at 6:11 p.m.</p> <p>Staff notified the Committee that no testimony had been received nor was anyone in attendance requesting to provide public testimony.</p> <p>Damian Centanni closed the hearing at 6:12 p.m.</p>
<p>Budget Message</p> <p>a. Julia Hajduk, City Manager</p>	Ms. Hajduk read the budget message.
<p>Budget Overview</p> <p>a. James Brand</p>	<p>Mr. Brand provided an overview of the budget.</p> <p>Questions and discussion from the Committee. Staff responded.</p>
<p>Budget Review</p> <p>a. Management Team</p>	<p>Management team members reviewed the budget presentation through the Public Works Administration and answered questions from the Committee as they arose. Questions and discussions included Community Improvement Grant restrictions, Downtown Parking grant, revenues for Community Center rentals, revenues and expenditures for the Municipal Court, Library transfers and phone replacements, recreation levy, the pool endowment, Public Works Administration staffing, and funding for the roundabout.</p>